

Application for User Access to the Library

at Helmut Schmidt University / Bundeswehr University, Hamburg

Titel

Date of birth

Last name, first name

Postcode, city

Street, house number

Phone number (optional)

Email

I request user access to the library at Helmut Schmidt University / Bundeswehr University, Hamburg (HSU / UniBw H)¹.

After user access to the HSU / UniBw H library has been granted, the personal data provided above, with the exception of the telephone number, will be processed in accordance with Article 6 (1) (e) of the General Data Protection Regulation (GDPR), Section 111 (1) of the Hamburg Higher Education Act (HmbHG) and the library user regulations of HSU / UniBw H².

I accept the library user regulations of HSU / UniBw H (as amended) as binding.

Date

Signature

I consent to the storing and processing of my telephone number for the purposes of using the HSU / UniBw H library pursuant to the applicable user regulations.

If necessary, the telephone number can be used to contact me quickly about matters related to using the university library services. No disadvantages will arise for me if I refuse to provide my telephone number.

I have the right to withdraw my consent to future processing at any time. This will not affect the lawfulness of any processing before the withdrawal of consent.

Place, date

Signature

¹ In order to complete your registration, the library needs the following documents together with your completed registration form: 1. a valid German or EU ID card or passport, including official proof of residence or a residence permit, 2. a student ID, if applicable

² Article 6 (1) (e) GDPR (performance of a task carried out in the exercise of official authority vested in the controller) in conjunction with Section 111 (1) HmbHG (personal data which are required for (...) **using university institutions** (...) from applicants, students, examination candidates, graduates, former students and other users of university institutions can be collected and processed by the universities) in conjunction with the library user regulations of HSU / UniBw H.

Data protection

The provisions on the processing of personal data pursuant to Article 13 GDPR can be found at <https://ub.hsu-hh.de/datenschutzerklaerung/> (in German).

Further processing

The data provided above will be stored for a period of 3 years from the date of approval as a user of the HSU / UniBw H library.

Your data will not be disclosed to third parties.

Your data will not be transferred to countries outside the EU or international organisations.

No automated decision-making will take place.

The President of HSU / UniBw H, Holstenhofweg 85, 22043 Hamburg, is responsible for data protection.

The Bundeswehr Commissioner for Data Protection is responsible for data protection in the area of responsibility of the Federal Ministry of Defence, BMVg R II 4, Fontainengraben 150, 53123 Bonn.

You can also contact:

Administrative Data Protection Commissioner of Helmut Schmidt University / Bundeswehr University, Hamburg (ADSB HSU/UniBw H), Central Administration (Zentrale Verwaltung), Holstenhofweg 85, 22043 Hamburg, email: adsbunibwh@bundeswehr.org, telephone: +49 (0)40 / 6541 – 2131

In addition to the above-mentioned right to withdraw consent at any time, you may exercise the following rights against the controller:

- right of access (Article 15 GDPR);
- right to rectification (Article 16 GDPR);
- right to erasure (Article 17 GDPR);
- right to restriction of processing (Article 18 GDPR);
- right to object (Article 21 GDPR).

You have the right to lodge a complaint with the Commissioner for Data Protection and Freedom of Information (Article 77 GDPR).

To be filled in by the library

0705 _____
User number

Date, initials